|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Role Title:** | | Summer Football Centre Coach | **Department/Team:** | | | Football Centres |
| **Reports to (Managers Title):** | | Football Centre Manager | | | | |
| **Location:** | | Tigers Trust Arena | | | | |
| **Last update (date):** | | March 2024 | **Role Position No.**  **(HR to complete)** | | |  |
| **PURPOSE OF THE ROLE:** | | | | | | |
| An exciting opportunity has arisen within Tigers Trust, who are seeking to increase our staffing due  to popular demand and growth of our Football Centres. Tigers Sport and Education Trust are looking  to recruit enthusiastic people with a passion for coaching, to help young children develop their  fundamental football skills through coaching sessions and small sided games.  Tigers Trust are a leading name across Hull and East Riding being the charitable arm of Hull City.  We are looking to add to our group of specialist coaches who continue to create opportunities and  an environment for children to develop their football skills on our Football Centre programme.  Working with our UEFA and FA qualified staff you will be able to develop your coaching and help us  provide best programme possible. | | | | | | |
| **The role fits in the organisation here:** | | | | | | |
|  | | | | | | |
| **Key accountabilities of the role:** | | | | | | |
| **RESPONSIBILITIES AND TASKS:**   * Support the delivery and development of Tigers Trust Football Centres. * Deliver a high-quality service and ensure all activities are fun and safe and meet the needs of the participants * Support with the production of all associated paperwork to run football activities in our community, including registers and risk assessments. * Ensure compliance with relevant company policies and procedures – Data Protection, Health & Safety, Safeguarding etc. * Ensure equality and eliminate any direct or indirect discriminatory practices and behaviour. * Undertake additional duties as and when required | | | | | | |
| **Key Relationships of the role:** | | | | Football Centre Manager | | |
| **Pay and Contract Terms:** | | | | £13.45 per hour (25 hours per week) | | |
| **Direct Reports:** | | | | Apprentices | | |
| **PERSON SPECIFICATION** | | | | | | |
| **Core Competencies:**   * TEAMWORK - Understands the role of self and others in collaborative working to achieve defined targets, objectives and goals. * ACHIEVING RESULTS - Focuses attention on achieving results that are critical to the success of their role and the business. * PLANNING AND ORGANISING - Structures and priorities, plans and organises their own time and workload to meet work objectives. Takes responsibility to ensure own tasks are fully complete. * DEALING WITH CHANGE - Demonstrate flexibility and adaptability and willingness to deal with change. Keeps an open mind and challenges positively. * CUSTOMER SERVICES - Understands and analyses customers’ business and provides added-value solutions, listening and responding to their needs and requirements, delivering a quality service, and actively creating a customer led environment. * COMMUNICATION -Delivers information and ideas clearly. Questions and listens-to ensure common understanding of issues. Creates climates of open communication * PROFESSIONALISM - Maintains high standards in their personal approach, gains respect from others for their professionalism. | | | | | | |
| **Personal Qualities:** | | | | | | |
| · Excellent interpersonal skills and proven ability to work effectively as part of a team  · Self-motivated with an ability to work on own initiative as required in a changing environment  · Excellent time management and an ability to prioritise key tasks  · Excellent attention to detail with regards to planning and preparation, and a desire to constantly develop  professionally  · Proven ability to commit to delivering quality activities and results | | | | | | |
| **Qualifications/Training:** | | | | | | |
| **Essential:**  FA Level 1 coaching qualification  Safeguarding certificate  First Aid certificate  **Desirable:**  FA Level 2 coaching qualification  Qualifications and experience in coaching/leading various sports  Full UK Driving License and access to vehicle | | | | | | |
| **Experience:** | | | | | | |
| **Essential:**  · Experience of working with children age 5-11 years old  · Experience coaching children at grassroots level or higher  · Proven experience of delivering high-quality activities which directly meet the needs of engaging  participants in line with funder requirements and organisational values  · Proven ability to work with colleagues across the wider organisation to ensure activities are inclusive and  impactful  · Experience of risk assessing activities and managing accidents or incidents in accordance with  organizational policies and procedures  **Desirable:**  · Knowledge and experience of working within a setting which embraces EDI (equality diversity inclusion)  to proactively eliminate any direct or indirect discriminatory practices and behaviour  · Good understanding of the importance of and experience of adhering and complying with organisational  policies and procedures EG. Data Protection, Health & Safety, Safeguarding etc.  · Proven ability to work flexibly in line with changing guidelines and programme requirements  · Undertake additional duties as directed and required  · Knowledge of health and safety requirements and experience of risk assessing activity   |  | | --- | |  | | | | | | | |
| **Tigers Trust Vision & Mission:** | | | | | | |
| ***Inspired and integrated communities, living active, healthy and happy lives***  We dare to inspire, engage, and improve our communities, through sport, active participation and education; providing opportunities and removing barriers; supporting and raising aspirations and helping people to lead healthy and happy lives because we care and because we can. | | | | | | |
| **Core Values and Objectives:** | | | | | | |
| **Our Core Values:**   * **Fun** * **Ambitious** * **Inspiring** * **Respectful** * **Passionate** * **Inclusive**   **Our Key Objectives:**   1. Inspire Communities- working to ‘inspire’ and raise the aspirations of our local communities through an inclusive and quality offer of sport and education activities and provision. 2. Improve Health and Well Being- improving the health and well-being of our local communities through activities which promote safe, healthy and happy lifestyles. 3. Create Pathways to Education & Employment Opportunities- creating the opportunity to raise educational attainment and promote a value of lifelong learning, whilst increasing access to the ‘world of work’ through promoting opportunities to interact with employers and entrepreneurs. 4. Connect and Collaborate with Key Stakeholders- maximising impact and resources by delivering together for the benefit of the local communities. 5. Sustainable- Operate a financially sustainable and viable charity, working effectively with our Club, growing income and building strategic partnerships. 6. Build Capacity- of our charity through excellent governance, quality management and an effective integrated delivery structure. | | | | | | |
| Manager Sign Off: |  | | | Date: |  | |
| Employee Sign Off: |  | | | Date: |  | |
| **Safeguarding Statement**  Tigers Trust is committed to safeguarding the welfare of children and adults at risk and require all employees to share this commitment and promote the welfare of these groups.  Applicants will be asked about any previous convictions, cautions, reprimands, including those that are considered ‘spent’ as defined by the Rehabilitation Offenders Act 1974 (Exceptions) Order 1975 (Amended 2013). Appointment to this role is subject to a satisfactory Enhanced DBS Check (with children’s barred list check) and references.  **Equality Statement**  Tigers Trust is committed to creating an inclusive and diverse environment and is proud to be an equal opportunity employer. Qualified applicants will receive consideration for employment without regard to race, ethnicity, religion or belief(s), gender, gender identity or expression, sexual orientation, marital status, disability, age or with regards to pregnancy or maternity.  You may be expected to conduct yourself in other ways and undertake different duties which are is not limited and may be reasonably modified as necessary to meet the needs of the business. | | | | | | |